Board Portal Solution

Request for Proposal – Questions & Answers

October, 2019

Orange County Employees Retirement System (OCERS)
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Questions Submitted:

Question 1
What is your budget?

Answer 1
We have budgeted $50,000 for this project.

Question 2
In the Setup configure secure portal solution for OCERS, item a: Initial Upload of Materials, are the materials in digital format or hardcopies?

Answer 2
Both. OCERS needs a solution that can support common digital formatted documents such as Microsoft Word, Excel, PowerPoint, etc., as well as PDF files, image files (i.e. .jpg, png) text files and more. Hard copy documents will be scanned and optimized as PDF files for the purpose of distributing to Board members and Executive staff for review.

Question 3
Who will host the solution, OCERS or us?

Answer 3
OCERS is looking for a cloud based hosted solution provided by the vendor.

Question 4
Are there any Technology stack restrictions for the solution?

Answer 4

No, but we do want to limit the use of required third party software (i.e. Java, flash, etc.) if possible. If third party software is required for use of the proposed solution, the solution provider must be able to support the current version of each application and allow for constant security updates and patches, without detriment to the functionality of the proposed solution. End of life products will not be supported. With regards to programming languages, frameworks and database solutions, the proposed solution must be secure, and the vendor must be able to provide evidence that they have a secure platform, and test often to ensure that security.

Question 5
Does OCERS license M365 or O365, and if so what tier and for how many user accounts? If not, do you use any Microsoft productivity Tools (Word, Excel, PowerPoint, SharePoint)? Do you have any SharePoint sites? How many SharePoint sites? How many user licenses of SharePoint do you have?

Answer 5

OCERS is not currently on M365 or O365 but it is our intention to move to M365 within the next year. We do use Microsoft Office Productivity suite (Word, Excel, and PowerPoint) and we use SharePoint. We have enterprise licenses for all our Windows, Office and SharePoint applications for all users (E5).

Question 6

Is it possible to get a Word version of the RFP document?

Answer 6

Yes, if you would like a copy of the RFP document in Microsoft Word format, please send an email to jsadoski@ocers.org to request a copy.

Question 7

If the proposed vendor is a US based company, can support be offshore?

Answer 7

Customer support and call center operations can be offshore, but OCERS data cannot be stored, accessed from or transmitted outside the United States and the systems used to provide the proposed solution cannot reside outside the United States.