

---

# Microsoft 365 Implementation Services

## Request for Proposal Questions & Answers

---

*May 2021*



**Orange County Employees Retirement System (OCERS)**

2223 E Wellington Avenue Suite 100

Santa Ana, CA 92701 USA

(714) 558-6200

<http://www.ocers.org>

Question	Response
1. Will the SharePoint Online and Microsoft Teams scope of work be solicited in a separate RFP later this year?	We do expect SharePoint, Power BI, and Teams implementations to be in a future RFP but it is unknown if it will be in 2021 or later.
2. Are there any applications other than MS Office you want to push via Intune? If so, how many applications and do you require assistance with initial configuration of the applications in Intune?	Currently there are no plans to push any applications other than MS Office via Intune.
3. Do you require assistance adjusting existing Intune compliance policies or configuring new compliance policies, or is scope for Intune configuration limited to device enrollment and application push?	We are seeking assistance in creating Intune compliance policies to enforce appropriate security on mobile devices.
4. How are devices which are currently managed by Intune associated with Azure AD (Azure AD registered vs. Azure AD Joined vs. Hybrid AD Joined)?	Devices are not currently managed by Intune .
5. Does governance planning/recommendations for M365 collaboration products outside of OneDrive remain in scope? (IE SharePoint, Teams, etc.)	SharePoint, Power BI, and Teams are no longer in scope for this RFP. They will be implemented at a later date.
6. Is training of end users desired? If yes, roughly how many users would be in scope for training?	End User training is not in scope for this engagement. OCERS will look to other LMS opportunities to provide end user training.
7. Has the budget changed from the last revision of this RFP?	The budget has not changed, however with the reduction of in scope systems and services, we would expect proposal costs to be reduced accordingly.
8. Understanding exact data size has not been determined, can OCERS provide a rough estimate of total data size in scope for migration? (IE: 2TBs, 100s of GB, etc.)	Rough estimate (including Mailbox s
9. In the current state section of the RFP, it is mentioned that OCERS has total 150 mailboxes. Please confirm the total data size of the mailboxes to be migrated to Office 365.	Total Mailbox size (active/archive) is 490GB.
10. Please share the number of mailboxes that have max data size. Also, please share the size of the data of these mailboxes.	Approximately 10 users have max data size.
11. Microsoft FastTrack assistance is available for customers with 150 or more licenses. Therefore, please share the count of licenses you currently have.	120 E5 Licenses
12. Please confirm if you have Azure AD premium (P1 or P2) licenses available. If yes, what is the count?	We do not have Azure AD Premium Licenses
13. In the RFP “current state” it is mentioned that OCERS currently has hybrid environment. However, in another section “Configure Exchange Server hybrid deployment (if applicable)” is mentioned. Please help us with the correct understanding.	OCERS Active Directory is currently in a hybrid state (on premise synchronized to Azure AD). OCERS Exchange environment is currently not in a hybrid state (on premise only).
14. Kindly share the approximate data size to be migrated to OneDrive for business. That will help us to prepare the estimated efforts.	Actual amount unknown at this time. Estimated range is 1 TB or less
15. What is current internet bandwidth in use? Please confirm if dedicated internet bandwidth will be provided for migration.	150Mbps

16. What are the sources from where content needs to be migrated to OneDrive? Are these network drives?	Network file shares, SharePoint
17. How much total content to be migrated over to OneDrive? What types of files are there in the source content?	Primarily PDFs, Microsoft Word, Excel, PowerPoint documents. There may be some mp4 or other video files.
18. Is there any external user access needed with OneDrive content?	No. We want to restrict the ability for users to share OneDrive content with users outside of the organization.
19. Do (you) need the vendors to provide training services, if yes, can we provide training using train-the-trainer model? How many IT admins are required to be trained? How many end users are required to be trained?	Training is not required, but knowledge transfer of implementation, basic administration and best practices is expected. 4-6 IT Administrators will participate regularly as part of the OCERS Implementation team. A Train the Trainer model is acceptable as well as online and self-service training.
20. In the RFP under "Section 9: Contents of Proposal", under Cost of Proposal you have mentioned – Provide a pricing proposal accompanied by an explanation for the scope of work being requested. Can you please explain what do you mean by it?	For the cost quoted, please map to the services and/or project activities provided. OCERS will review to determine if the requested scope of work is being met.
21. Can you please share a template for providing Cost?	There is no template. Respondents should present their cost proposal for services as they would for any potential client.
22. Do you have any preferred payment terms? If yes, can you please describe?	The standard payment terms for OCERS is net 30 days, date of invoice receipt
23. Are each of the firm's personnel actively working on this engagement required to have a current Microsoft certification(s), including the firm's project manager?	We would not expect a project manager to have current Microsoft certifications.