

**ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM  
BOARD OF RETIREMENT  
2223 E. WELLINGTON AVENUE, SUITE 100  
SANTA ANA, CALIFORNIA**

**BUILDING COMMITTEE MEETING  
Monday, October 30, 2023  
9:30 A.M.**

**MINUTES**

Chair Lindholm called the meeting to order at 9:38 A.M.

Recording Secretary administered the Roll Call attendance.

Attendance was as follows:

Present: Wayne Lindholm, Chair; Arthur Hidalgo, Jeremy Vallone, Chris Prevatt (Zoom)

Also

Present: Steve Delaney, Chief Executive Officer; Manuel Serpa; General Counsel; Fong Tse, Sr. Manager of Facilities and OSS; Javier Lara, IT Operations Supervisor; Marielle Horst, Recording Secretary

Guests: John Hughes and Deryl Robinson; Griffin Structures

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

**C-1 COMMITTEE MEETING MINUTES:**

Building Committee Meeting Minutes

August 1, 2023

**Recommendation:** Approve minutes.

**MOTION** by Mr. Hidalgo, **seconded** by Mr. Prevatt, to approve staff's recommendation to approve the minutes.

The motion passed **unanimously**.

**ACTION ITEMS**

**A-1 INDIVIDUAL ACTION ON ANY ITEM TRAILED FROM THE CONSENT AGENDA**

None

**A-2 REVIEW OF THE BUILDING COMMITTEE CHARTER**

*Presented by Fong Tse, Sr. Manager of Facilities and OSS*

**Recommendation:** Approve, and recommend that the Board adopt, revisions to the Building Committee Charter.

**MOTION** by Mr. Hidalgo, **seconded** by Mr. Prevatt, to approve staff’s recommendation with the suggested addition of acronym definitions. Additionally, the Committee has requested to review the Building Committee Charter an on annual basis.

The motion passed **unanimously**.

*Mr. Vallone arrived at 9:49 A.M.*

**INFORMATION ITEMS**

**I-1 OCERS HEADQUARTERS PROJECT UPDATE**

*Presented by John Hughes and Deryl Robinson of Griffin Structures*

Mr. Hughes and Mr. Robinson presented Griffin’s progress within the first 100 days of the project. To date, Griffin has met with the city to discuss entitlements, begun site due diligence, including Topographic Survey, a reinvestigation of Environmental Regulated materials, Phase 1 ESA, as well as fact finding coordination of dry utilities. Lastly, programming and needs assessment are close to completion, with Space programming and Parking/Site Consideration being wrapped up in November. Next steps include approval of the program from Senior Leadership, developing site test fit options and zoning, and preparing preliminary budgets. Griffin will present back to the Building Committee in December.

**WRITTEN REPORTS**

None

**COMMITTEE MEMBER COMMENTS**

Mr. Hidalgo inquired regarding the expiration of the leased space contracts.

**CEO/COUNSEL/STAFF COMMENTS**

None

The meeting **ADJOURNED** at 10:55 A.M.

Orange County Employees Retirement System  
October 30, 2023  
Building Committee Meeting – Minutes

Submitted by:

DocuSigned by:  
*Brenda Shott*  
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Brenda Shott  
Staff Liaison to the Committee

Submitted by:

DocuSigned by:  
*Steve Delaney*  
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Steve Delaney  
Secretary to the Committee

Approved by:

DocuSigned by:  
*Wayne Lindholm*  
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Wayne Lindholm  
Chair