ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM
BOARD OF RETIREMENT
2223 E. WELLINGTON AVENUE, SUITE 100
SANTA ANA, CALIFORNIA

BUILDING COMMITTEE MEETING
Tuesday, January 31, 2023
12:00 p.m.

MEETING LOCATIONS

THE CITY OF LAGUNA NIGUEL CITY HALL
30111 CROWN VALLEY PARKWAY, LAGUNA NIGUEL, CA 92677

THE CITY OF NEWPORT BEACH CIVIC CENTER
100 CIVIC CENTER DRIVE, NEWPORT BEACH, CA 92660

OCERS HEADQUARTERS
2223 E. WELLINGTON AVENUE, SUITE 100, SANTA ANA, CA 92701

MEMBERS OF THE COMMITTEE
Wayne Lindholm, Chair
Chris Prevatt, Vice Chair
Arthur Hidalgo
Jeremy Vallone

MINUTES

Chair Lindholm called the meeting to order at 12:00 p.m.

Attendance was as follows:

Present:	Wayne Lindholm, Chair; Chris Prevatt, Vice Chair; Arthur Hidalgo, Jeremy Vallone
Also Present:	Steve Delaney, Chief Executive Officer; Brenda Shott, Assistant CEO, Internal Operations; Fong Tse, Sr. Manager of Facilities and OSS

AGENDA

1. **TOUR AND DISCUSSION – 12:00 p.m.**
   CITY OF LAGUNA NIGUEL CITY HALL
   30111 CROWN VALLEY PARKWAY, LAGUNA NIGUEL, CA 92677

Mayor Sandy Rains escorted the Committee members and Staff through the facilities including the Council Chambers, the Community Room, and City Hill.

2.   TOUR AND DISCUSSION – 1:30 p.m.
CITY OF NEWPORT BEACH CIVIC CENTER
100 CIVIC CENTER DRIVE, NEWPORT BEACH, CA 92660

Mr. Fong Tse escorted the Committee members and Staff on a tour through City Hall and the Council Chambers.

3.   RETURNED TO OCERS HEADQUARTERS – 3:00 p.m.
2223 E. WELLINGTON AVENUE, SUITE 100, SANTA ANA, CALIFORNIA 92701

The meeting reconvened at 3:08 p.m.

Recording Secretary administered the Roll Call attendance.

Attendance was as follows:

Present:	Wayne Lindholm, Chair; Chris Prevatt, Vice Chair; Arthur Hidalgo, Jeremy Vallone
Also Present:	Steve Delaney, Chief Executive Officer; Brenda Shott, Assistant CEO, Internal Operations; Gina Ratto; General Counsel; Fong Tse, Sr. Manager of Facilities and OSS; Jenny Sadoski, Director of IT; Javier Lara, IT Operations Supervisor; Jim Dozie, Contracts Administrator; Marielle Horst, Recording Secretary

CONSENT AGENDA

MOTION by Prevatt, **seconded** by Vallone, to approve staff's recommendation on the following items on the Consent Agenda:

C-1   COMMITTEE MEETING MINUTES:

Building Committee Meeting Minutes   November 29, 2022

Recommendation: Approve minutes.

The motion passed **unanimously.**

ACTION ITEMS

A-2   PROCUREMENT PROCESS FOR OWNER'S REPRESENTATIVE/PROGRAM MANAGER FOR OCERS HEADQUARTER PROJECT

Recommendation: Authorize Staff to issue a Request for Qualifications for the Owner's Representative/Program Manager

After discussion, a **MOTION** by Hidalgo, **seconded** by Prevatt, to approve staff's recommendation. The motion passed **unanimously.**

INFORMATION ITEMS

I-1   PRELIMINARY DRAFT SCHEDULE FOR THE HEADQUARTERS PROJECT
Presentation by Fong Tse, OCERS' Senior Manager of Facilities and Operations Support Services

Mr. Tse reviewed the proposed timeline for the OCERS Headquarters project with the Committee. After discussion, Mr. Lindholm suggested asking the prospective Program Managers to comment on the timeline in their response to the Request for Proposal. The Committee Members would like to see an expedited timeline. Ms. Shott confirmed staff is currently working on the RFP and will post the RFQ expeditiously.

WRITTEN REPORTS

None

COMMITTEE MEMBER/CEO/CONSULTANT/COMMENTS
Mr. Delaney commented he is happy the initiation of the Request for Qualifications for the Owner's Representative/Program Manager will commence.
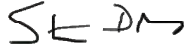
STAFF
None

The meeting **ADJOURNED** at 3:40 p.m.

Submitted by: Submitted by: Approved by:

DocuSigned by: DocuSigned by: DocuSigned by:

Brenda Shott   *S← D←*   *Wayne Lindholm*
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Brenda Shott   Steve Delaney   Wayne Lindholm
Staff Liaison to the Committee   Secretary to the Committee   Chair