

Governance Committee Meeting
March 5, 2021

**ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM
2223 E. WELLINGTON AVENUE, SUITE 100
SANTA ANA, CALIFORNIA 92701**

**GOVERNANCE COMMITTEE MEETING
March 5, 2021
9:00 a.m.**

MINUTES

The Chair called the meeting to order at 9:03 a.m.

Present via Zoom Video conference pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020:

Frank Eley, Chair; Charles Packard, Vice Chair; Roger Hilton; Wayne Lindholm

Also present via Zoom:

Steve Delaney, Chief Executive Officer; Gina Ratto, General Counsel; Suzanne Jenike, Assistant CEO, External Operations; Brenda Shott, Assistant CEO, Internal Operations; Sonal Sharma-Beeson, Recording Secretary; Anthony Beltran, Audio Visual Technician

CONSENT AGENDA

C-1 APPROVE GOVERNANCE COMMITTEE MEETING MINUTES

Governance Committee Meeting Minutes

October 6, 2020

MOTION by Hilton, **seconded** by Packard, to approve the Minutes.

The motion passed **unanimously**.

ACTION ITEMS

A-1 INDIVIDUAL ACTION ON ANY ITEM TRAILED FROM THE CONSENT AGENDA

No items were trailed from the Consent Agenda.

A-2 TRIENNIAL REVIEW OF LEGISLATIVE POLICY

Presentation by Gina M. Ratto, General Counsel

Recommendation: Review, approve and recommend that the Board approve revisions to the Legislative Policy, as presented.

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MOTION by Packard, **seconded** by Hilton, to approve and recommend that the Board approve revisions to the Legislative Policy, as presented.

The motion passed **unanimously**.

A-3 TRIENNIAL REVIEW OF THE EXTRAORDINARY EXPENSE RECOVERY POLICY

Presentation by Gina M. Ratto, General Counsel

Recommendation: Review, approve and recommend that the Board approve revisions to the Extraordinary Expense Recovery Policy, as presented.

MOTION by Lindholm, **seconded** by Packard, to approve and recommend that the Board approve revisions to the Extraordinary Expense Recovery Policy, as presented.

The motion passed **unanimously**.

A-4 TRIENNIAL REVIEW OF THE COST IMPACTING POLICY

Presentation by Gina M. Ratto, General Counsel

Recommendation: Review, approve and recommend that the Board approve revisions to the Cost Impacting Policy, as presented.

MOTION by Packard, **seconded** by Hilton, to approve and recommend that the Board approve revisions to the Cost Impacting Policy, as presented.

The motion passed **unanimously**.

A-5 TRIENNIAL REVIEW OF THE DISPOSITION OF SURPLUS PROPERTY POLICY

Presentation by Brenda Shott, Asst. CEO, Internal Operations and Finance

Recommendation: Review, approve and recommend that the Board approve revisions to the Disposition of Surplus Property Policy, as presented.

MOTION by Packard, **seconded** by Lindholm, to approve and recommend that the Board approve revisions to the Disposition of Surplus Property Policy, as presented.

The motion passed **unanimously**.

A-6 TRIENNIAL REVIEW OF THE MEMBER SERVICES CUSTOMER SERVICE POLICY

Presentation by Suzanne Jenike, Asst. CEO, External Operations

Recommendation: Review, approve and recommend that the Board approve revisions to the Member Services Customer Service Policy, as presented.

MOTION by Packard, **seconded** by Hilton, to approve and recommend that the Board approve revisions to the Member Services Customer Service Policy, as presented.

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After discussion, the motion was rescinded by Mr. Packard with concurrence by Mr. Hilton.

The Chair directed staff to revise the Policy to add a goal for measuring customer service levels for Member communications that are received by means other than telephone call and to bring the Policy with this revision back to the Committee at a future meeting.

A-7 SCHEDULE NEXT COMMITTEE MEETING

Ms. Ratto discussed the expected work of the Committee in 2021, which will include a review of the Write Off Policy, the Overpaid and Underpaid Plan Benefits Policy, the Overpaid and Underpaid Contributions Policy, and the Procurement and Contracting Policy. In addition, Mr. Delaney expects to bring forward the recommendations of a board governance consultant – likely in the fall of 2021.

The next Governance Committee Meeting is scheduled for June 10, 2021 at 2:00pm.

COMMITTEE MEMBER COMMENTS

None.

CHIEF EXECUTIVE OFFICER/STAFF COMMENTS

None.

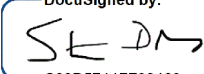
COUNSEL COMMENTS

None.

ADJOURNMENT

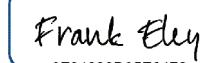
The meeting adjourned at 10:03a.m.

Submitted by:

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Steve Delaney
Secretary to the Board

Approved by:

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Frank Eley, Chair