

**ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM
BOARD OF RETIREMENT
2223 E. WELLINGTON AVENUE, SUITE 100
SANTA ANA, CALIFORNIA**

**PERSONNEL COMMITTEE MEETING
April 23, 2019
1:00 p.m.**

Members of the Committee

Chris Prevatt, Chair
Wayne Lindholm, Vice Chair
Roger Hilton

MINUTES

Attendance was as follows:

Present: Chris Prevatt, Chair; Wayne Lindholm, Vice Chair; Roger Hilton

Also

Present: Steve Delaney, Chief Executive Officer; Brenda Shott, Assistant CEO, Internal Operations; Suzanne Jenike, Assistant CEO, External Operations; Gina Ratto, General Counsel; Cynthia Hockless, Director of Administrative Services; Anthony Beltran, Visual Technician; Brittany Cleberg, Recording Secretary; and Nichol Forbes, Temporary Assistant Recording Secretary

The Chair called the meeting to order at 1:37 p.m.

ACTION ITEMS

NOTE: Public comment on matters listed in this agenda will be taken at the time the item is addressed, prior to the Committee's discussion of the item.

A-1 2019 OCERS PERSONNEL COMMITTEE PLANNING SESSION AND MEETING CALENDAR
Presentation by Steve Delaney, Chief Executive Officer

Recommendation: Approve the 2019 OCERS Personnel Committee Meeting Calendar.

Mr. Delaney presented the upcoming items requiring the Committees' attention. The Committee will receive the outcome of the Compensation Study specific to OCERS Direct Employees.

Mr. Hilton arrived at 1:39 p.m.

Mr. Delaney discussed the Employee Handbook for OCERS Direct staff. The Governance Committee previously discussed this handbook and it was decided to be a matter for the Personnel Committee.

Mr. Delaney reviewed the Classification Study of County Staff assigned to OCERS. Previously, OCERS executive staff met with Brenda Diederichs, Chief Human Resources Officer, County of Orange, who agreed to include OCERS assigned County staff in their classification and compensation study process. The goal would be to have OCERS specific classifications for all County staff assigned to OCERS. Ms. Diederichs has since left her position with the County of Orange. A meeting with Tom Hatch, the current Chief Human Resources Officer, County of Orange; is scheduled for April 24, 2019.

Mr. Prevatt requested an Employee Handbook for Mr. Lindholm to review.

Mr. Delaney discussed how the Board previously handled OCERS Direct Staff related topics.

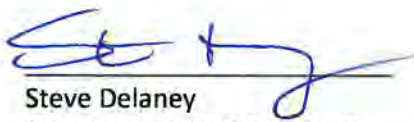
The Committee discussed the 2019 proposed meeting dates month by month. The agreed upon dates were May 20, 2019; June 17, 2019; July 11, 2019; July 31, 2019; August 19, 2019; October 31, 2019; November 18, 2019; November 25, 2019; December 16, 2019; and December 19, 2019. The executive staff will bring forth a proposed schedule at the next meeting for approval.

COMMITTEE MEMBER/CEO /STAFF/COUNSEL COMMENTS

None

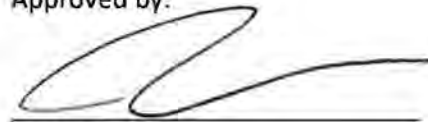
ADJOURNMENT: The Chair adjourned the meeting at 1:56 p.m.

Submitted by:



Steve Delaney
Secretary to the Committee

Approved by:



Chris Prevatt
Chair