



**RETIREMENT
SYSTEM**

Orange County Employees
Retirement System
2223 E. Wellington Avenue, Suite 100
Santa Ana, CA 92701
(714) 558-6200
www.ocers.org

Retirees Authorization for Electronic Deposit of Retirement Checks

To start your direct deposit, please complete the following steps:

1. Mark the box that indicates whether you would like your check deposited into your checking or savings account.
2. Mark the box that indicates if this is a new Authorization Request or a Change in your financial institution or account number.
3. Fill in the effective date, your name, and your financial institution's name and location. Include the Co-Applicant's name if it's a joint account.
4. Attach a voided check or a deposit slip for verification of all financial institution information. If you are unable to attach the requested document, please fill in your account number, and the routing number of the financial institution.
5. Sign below. Keep the yellow copy for your file and return the white copy to OCERS at the address below.
6. Return the completed form to:
Orange County Employees Retirement System (OCERS)
2223 E. Wellington Avenue, Suite 100
Santa Ana, CA 92701

STAPLE A VOIDED CHECK HERE

I authorize OCERS and the financial institution listed below to deposit my check automatically to my:

- Checking Account Savings Account

each month and, if necessary, to adjust or reverse a deposit for any entry made to my account in error.

This authorization will remain in effect until I have cancelled it in writing.

- New Request Change

Effective Date (Must be the first of the month) _____

Financial Institution _____

Address _____

City _____ State _____ Zip Code _____

Financial Institution Account Number _____

Financial Institution Routing number _____

Financial Institution Phone Number _____

Member Name (Please print) _____

Social Security Number _____

Email Address (optional) _____ Member Phone Number _____

Original Member (if other than above) _____

Social Security Number _____

Co-Applicant's Name if Joint Account _____

Signature _____ Date _____

NOTE: Be sure you have signed the form!